



# Summer Application Instructions

SIT Study Abroad considers the admissions process to be an important component of the study abroad experience. We hope that our in-depth application and subsequent conversations will be useful to you as you focus your goals for studying abroad and prepare for a meaningful semester. Please complete and return the following application materials to us, while being sure to **make copies for your records**.

The application deadline is April 1 for all programs.

## Application Materials

Your application will not be reviewed until we receive **all** of the following materials:

- \$50 non-refundable application fee:** Enclose check or money order (payable to World Learning), or pay by MasterCard or Visa by completing the payment portion of the application.
- Official transcript(s):** Include most recent copies from all post-secondary institutions attended.
- Application**, including the Homestay Letter for all programs except:  
China: Community Health and Traditional Chinese Medicine
- Two (2) Academic References:** Mail to SIT Study Abroad in signed, sealed envelopes with your application, if possible. Academic References should come from a professor or your academic advisor.
- Student Disclosure and Approval of Participation**
- Visa materials and other required materials for some programs** (see page 3, Additional Required Materials)

Mail, fax, or email your application to:

**SIT Study Abroad**  
**1 Kipling Road, PO Box 676**  
**Brattleboro, Vermont 05302-0676 USA**  
**Fax 802 258-3296**  
**Email studyabroad@sit.edu**

## Applying for Multiple Programs

If you are applying for both a semester and a summer program, you will need to submit the following:

- Semester Application
- Approval of Participation and Student Disclosure
- Multiple Term Acknowledgment Form

## What Happens Next ...

Once we have received all your application materials, including two academic references and official transcripts, our admissions committee will review your application. You may be contacted by SIT Study Abroad to discuss your application or to request additional information. Offers of admission are generally made within three weeks. You will then have **two weeks** to reserve your space in the program by submitting the appropriate confirmation materials. A list of these items will be provided with your offer of admission and will include medical information, a \$400 non-refundable deposit, visa materials if applicable, and other items specific to your program.

This list is also available at [http://www.sit.edu/studyabroad/confirmation\\_materials.cfm](http://www.sit.edu/studyabroad/confirmation_materials.cfm)

## Scholarships and Financial Aid

Information about SIT Study Abroad scholarships and other financial aid can be found on the Web at [www.sit.edu/studyabroad/scholarships](http://www.sit.edu/studyabroad/scholarships). Scholarship decisions will be made after your program's application deadline. Current program fees are available at [www.sit.edu/studyabroad/program\\_costs.cfm](http://www.sit.edu/studyabroad/program_costs.cfm).

### Disabilities/Special Services

Federal law prohibits us from making pre-admission inquiry about disabilities. Any information received regarding disabilities will be kept in strict confidence and will not adversely affect admissions decisions.

If you require special services because of a disability, you should notify the SIT Study Abroad office. SIT makes every effort to provide programs that are accessible to all.

Without having such information at least **60 days** prior to the program, we cannot ensure appropriate support services to facilitate your learning.

## Important Reminders

If accepted, you will be required to provide us with the completed medical report form and a copy of your passport.

- **Passport** — Your passport must be valid for **at least six months** after the completion of the program. If yours will expire before this date, or if you do not have a passport, you should apply for a new one immediately. It can take four to six weeks to receive a new passport, so if you are applying close to the SIT application deadline, you will need to expedite your passport. If you are unsure about the need to expedite, please contact SIT.
- **Medical Report** — The medical report must be completed by your physician or medical professional. At minimum, Part 1 of the medical form and a scheduled appointment date with your physician or medical professional must be submitted with your confirmation materials. **To avoid any delays, make an appointment at the time of your application.** If accepted, you will be sent an International Certificate of Vaccination (WHO card) with your offer of admission. If you would like a card prior to this, please contact SIT or an international health clinic in your locality.



## Additional Required Materials

Some programs, including many in countries that require a lengthy visa process, require additional application materials. Please review the list below to see if you are required to submit any additional materials.

### Notes:

- You may submit a black-and-white or color copy of the first two pages of your passport (biodata and signature pages). **Please be sure the passport has been signed.**
- Your passport must be valid for at least six months after the completion of the program.
- If you are in the process of applying for a passport, please submit a copy of the passport application.
- Passport photos must be official size (2" x 2") and format. They must have a white background and be in color. Please make sure they are cut to size before you mail them. Color copies, scanned photos (even scanned passport photos), or cropped informal photos cannot be accepted for passport photos. **Please write your name, semester, and program on the back of all photos.** Be sure to let the ink dry before you put them together.

### China: Community Health and Traditional Chinese Medicine

- Six (6) official color passport photos.
- One (1) photocopy of your passport or passport application.

### India: Himalayan Buddhist Art and Architecture

- Two (2) official color passport photos.
- Two (2) photocopies of your passport or passport application.

### India: Traditional Medicine and Health Care Practices

- Two (2) official color passport photos.
- Two (2) photocopies of your passport or passport application.

### Graduate credit

#### For the following programs ONLY:

India: Himalayan Buddhist Art and Architecture

Switzerland: International Studies, Multilateral Diplomacy, and Social Justice

If you have already earned an undergraduate degree (or the equivalent) from a college or university and are interested in earning graduate level credit for one of these programs, please call SIT Study Abroad and speak to one of our Admissions Counselors.



# Application

Mail, fax, or email the completed form with the \$50 non-refundable application fee to:

SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax 802 258-3296; studyabroad@sit.edu

## Applicant Information

Name \_\_\_\_\_  
first middle last nickname

Home college/university \_\_\_\_\_

Current standing  Sophomore  Junior  Senior

Expected date of graduation \_\_\_\_\_

Major \_\_\_\_\_

Gender \_\_\_\_\_ Date of birth \_\_\_\_\_  
month/day/year

Social Security number (or International ID number) REQUIRED

Country(ies) of citizenship \_\_\_\_\_ Place of birth \_\_\_\_\_  
city/state/country

I  do  do not have a passport valid 6 months after my program ends.

## Optional Information

Are you Hispanic/Latino?  Yes  No

Please indicate racial/ethnic background:

- American Indian or Alaska native  Asian  
 Black or African American  White  
 Native Hawaiian or Other Pacific Islander  Decline to answer

## Permanent Address

\_\_\_\_\_ street

\_\_\_\_\_ city state postal code

Telephone \_\_\_\_\_  
area code

\*Primary (year-round) email \_\_\_\_\_

\*Secondary email \_\_\_\_\_

## Current Mailing Address

\_\_\_\_\_ street

\_\_\_\_\_ city state postal code

Dates to use this address for mailing \_\_\_\_\_

Telephone \_\_\_\_\_  
area code

Cell phone \_\_\_\_\_

**\*Please note that we communicate primarily by email. Set your SPAM filter so you can receive messages from sit.edu and worldlearning.org**

## Program Choice

I am applying for:  One semester  Two semesters  Summer

First Program:  Fall 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

First choice \_\_\_\_\_

Second choice \_\_\_\_\_

Second Program:  Fall 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

First choice \_\_\_\_\_

Second choice \_\_\_\_\_

Please determine the enrollment status of your program at  
[http://www.sit.edu/studyabroad/program\\_availability.cfm](http://www.sit.edu/studyabroad/program_availability.cfm)

## Parent/Guardian #1

Mr.  Ms.  Mrs.  Other \_\_\_\_\_

Name \_\_\_\_\_  
first middle last nickname

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_  
street

\_\_\_\_\_ city state postal code

Home tel. \_\_\_\_\_  
area code

Bus. tel. \_\_\_\_\_ Cell \_\_\_\_\_  
area code area code

Place of employment \_\_\_\_\_

\*Email \_\_\_\_\_  
 Please do not send general information about SIT programs to this person.

## Parent/Guardian #2

Mr.  Ms.  Mrs.  Other \_\_\_\_\_

Name \_\_\_\_\_  
first middle last nickname

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_  
street

\_\_\_\_\_ city state postal code

Home tel. \_\_\_\_\_  
area code

Bus. tel. \_\_\_\_\_ Cell \_\_\_\_\_  
area code area code

Place of employment \_\_\_\_\_

\*Email \_\_\_\_\_  
 Please do not send general information about SIT programs to this person.

For office use only: ID #: \_\_\_\_\_ Source code: \_\_\_\_\_



Applicant's name \_\_\_\_\_

Have you or any members of your family participated in SIT, The Experiment in International Living, or World Learning programs?  Yes  No

Person's name \_\_\_\_\_

Relationship to you \_\_\_\_\_

Program \_\_\_\_\_

Country \_\_\_\_\_

Year \_\_\_\_\_

How did you hear about SIT Study Abroad?

Study Abroad office  SIT Study Abroad website  Other website (Please specify) \_\_\_\_\_

Previous student  Study Abroad fair  Contact with SIT Study Abroad staff  Faculty/advisor

Other \_\_\_\_\_

Names and addresses or names and email of people you think would like to receive more information about SIT Study Abroad:

_____	_____	_____
_____	_____	_____
_____	_____	_____

## Personal Experience and Academic Background

Briefly describe your main academic interests.

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List relevant courses in which you are currently enrolled.

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Briefly describe your family (occupations, interests, etc.).

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Briefly describe your home community.

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Briefly describe your extracurricular activities, major achievements, travel history, and away-from-home living experiences.

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Applicant's name \_\_\_\_\_



## Language Experience

Indicate your ability in languages other than English.

Language	Speaking ability	Comprehension	Years studied
_____	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	_____ to _____
_____	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	_____ to _____

Please list any coursework or language experience you have had that helps you meet the stated language prerequisite or any other language experience as relevant to your program.

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## Essay

Write an essay of 300–500 words on the following:

Articulate your academic and personal reasons for selecting SIT's field-based experiential format and your preferred program location.

Demonstrate the connection between your interests and the program's theme and academic content.

## Housing Placement Information

**Please be aware as you answer the following questions that you may be expected to make some adjustments to the cultural practices of the country in which you will be living.**

Do you smoke?  yes  no      Are you able to tolerate smoking?  yes  no

Do you have any health concerns of which we should be aware (e.g., allergies, asthma)?  yes  no

If yes, please give details and indicate severity (*remember to include this information on your Medical Form should you be offered conditional acceptance*).

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Do you follow any particular dietary practices (e.g., vegetarianism, keeping kosher) when you are at home? How flexible can you be during the program? (Be as specific as possible)

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If you have other important information related to your homestay placement, contact our office.

## Homestay Letter

On the following page, write a short, friendly letter for your prospective homestay. Thank them for accepting you into their home and tell them about yourself — your community, school, interests, friends, and family. **Please sign your letter. If you have ever studied the language of the country in which you will be living, write your letter in that language, no matter how minimal your grasp of the language.** Please do not have the letter corrected by another person.

**Please note:** Due to varying homestay placement procedures and the unavailability of translators, in some cases, your letter may not be read by your homestay family. There will not be sufficient time for your homestay family to respond to you prior to your participation in the program. We are not able to give out family contact information prior to the program start date.



## Homestay Letter\*

\*Use this space to write a letter to your homestay family (see page 6 for details.)

Program name \_\_\_\_\_

Applicant name \_\_\_\_\_

Please mail, fax, or email this form to:

**SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax 802 258-3296; studyabroad@sit.edu**



## Student Disclosure and Approval of Participation

### To be completed by applicant:

1. Please review the following statements very carefully, check the boxes to indicate your agreement, and sign at the bottom of this section.

- I have spoken with my study abroad advisor academic advisor, and/or dean about my plan to participate in an SIT Study Abroad program.
- I am aware of my home institution's policy on transferring credit for this study abroad program.
- I understand that I am expected to participate fully in all program lectures and activities while enrolled in SIT Study Abroad regardless of whether my home institution will be transferring credit for the program. I understand that if I do not participate fully, I may be put on academic probation or be required to leave the program.
- I authorize World Learning/SIT and my home institution to release my educational records to each other. Credits earned at World Learning/SIT are transferable only at the discretion of the receiving school.
- I understand that World Learning/SIT will place a hold on the release of my transcript should I fail to complete and submit the Final Program Evaluation.
2. World Learning/SIT should send transcript and related materials to: [This is usually your college registrar or study abroad office. Each student receives a separate grade report at his or her permanent address.]

Name \_\_\_\_\_ Title \_\_\_\_\_ School \_\_\_\_\_

Address \_\_\_\_\_ City/state/postal code \_\_\_\_\_

3. Have you ever been on academic or disciplinary probation?  Yes  No

If yes, please explain and attach official documentation, including dates of probation and details of circumstances:

4. I certify that the information disclosed in this SIT Study Abroad application is true to the best of my knowledge.

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

Name (please print) \_\_\_\_\_

Country/program \_\_\_\_\_ Term  Spring  Fall  Summer 20 \_\_\_\_\_

### Study Abroad Professional or Dean:

This student has applied to the SIT Study Abroad program indicated, offered by World Learning/SIT, a private college accredited by the New England Association of Schools and Colleges, Inc. **SIT has a rolling admissions policy, and many programs fill before the deadlines. This candidate's application cannot be reviewed until we receive this form.**

SIT will grant credit upon successful completion of the program. Please see the SIT Study Abroad catalog or Web site for credit distribution by course. *The above-named student's application has the approval of this institution. Following his or her return, and upon receipt of the SIT transcript, the credits earned will be evaluated and considered for transfer credit and/or toward the fulfillment of graduation requirements at this institution in the following manner:*

I have verified the institutional address above where the transcript should be sent.

Transfer credit will be evaluated upon return.

I understand that World Learning/SIT will place a hold on the release of the student's transcript should he/she fail to complete Final Program Evaluation.

Course	Possible no. of credits	Comments
Language Study	_____	_____
Thematic Seminar	_____	_____
[Environmental] Field Study Seminar	_____	_____
Independent Study Project	_____	_____
Other	_____	_____

To the best of your knowledge, has this student ever been on academic or disciplinary probation?  Yes  No

Signature \_\_\_\_\_ Name and title \_\_\_\_\_

Name of institution \_\_\_\_\_ Department \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**In the event of a student/program emergency, please specify the name and contact information of the most appropriate institutional contact:**

Name and title \_\_\_\_\_ Department \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

World Learning/SIT will provide your institution with a transcript with letter grades and a narrative evaluation for the Independent Study Project, when applicable.

**This form should be returned to the student to be submitted with the rest of the completed application.**

**If you need to send it separately, please mail, fax, or email it to:**

**SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax 802 258-3296; studyabroad@sit.edu**



Applicant's name \_\_\_\_\_

## Application Checklist

Prior to sending in your application, please double check that you have completed the following components.

- Applicant and Parent/Guardian Information
- Personal Experience and Academic Background
- Language Experience
- Essay
- Housing Information and Homestay Letter
- Student Disclosure and Approval of Participation (with signatures)
- \$50 Application Fee
- Transcript
- Two Academic References
- Visa materials for some programs (see page 3)

## Payment of Application Fee

For payment of the \$50 non-refundable application fee:

- My check/money order is enclosed (payable to World Learning)
- Please charge my credit card as specified below.

## Credit Card Information

I hereby authorize World Learning to charge the \$50 application fee to my credit card.

Name on credit card \_\_\_\_\_

Billing address \_\_\_\_\_

Type of card  VISA  MasterCard  American Express

Card number \_\_\_\_\_ Expiration date \_\_\_\_\_ 3-digit security code \_\_\_\_\_

Authorized signature \_\_\_\_\_ Today's date \_\_\_\_\_

## Connecting with other accepted students prior to departure

Many students like to connect with other accepted students in their program. Unless otherwise notified, we will share your information with other accepted students. It is SIT Study Abroad's normal practice to share your contact information with other accepted students. If you do not wish your contact information to be shared please opt out of this pre-departure service below. SIT will make your name, home, college/university, primary email address, telephone and state (associated with permanent of address) available to other students on your program upon request.

You may opt out of this service by checking the box below:

- I do not want my directory information to be shared with other accepted students to the SIT Study Abroad Program.

**PLEASE NOTE:** If you choose to opt out of this service, directory information will still appear on the final group list. SIT Study Abroad does not provide the formal group list until all admitted and confirmed students have gone through and passed the final medical approval process, usually 1 or 2 weeks prior to your departure.

Mail, fax, or email your application to:

SIT Study Abroad  
1 Kipling Road, PO Box 676  
Brattleboro, Vermont 05302-0676 USA  
Fax 802 258-3296  
Email studyabroad@sit.edu



# Academic Reference Form

## Applicant:

Please complete the top section of this form and ask a professor or academic advisor at the college or university level to complete the reference section or attach a letter of reference. You must submit two academic references. Personal references may be submitted only as additional support.

## Applicant Information

Name \_\_\_\_\_  
first middle last nickname

Current Address \_\_\_\_\_

\_\_\_\_\_ street

\_\_\_\_\_ city state postal code

Telephone \_\_\_\_\_  
area code

Email \_\_\_\_\_

Under Section 438, General Education Provisions Act (Public Law 90-247), you have the right to review materials submitted to World Learning/SIT in connection with your application. This law also allows you to waive this right if you so choose, with the understanding that confidential recommendations are not required in the admissions process. Please check one and sign:

I do waive my right of access to this recommendation.

I do **not** waive my right of access to this recommendation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Return to the applicant in a sealed envelope. (Sign over the seal.)

Mail, fax, or email to SIT Study Abroad:

**SIT Study Abroad**  
**1 Kipling Road, PO Box 676**  
**Brattleboro, Vermont 05302-0676 USA**  
**Fax 802 258-3296 | Email studyabroad@sit.edu**

## Reference:

SIT Study Abroad is a rigorous interdisciplinary program that expects students to learn from both traditional and field-based academic methods and to synthesize these approaches. SIT Study Abroad asks for references from a professor or academic advisor at the college or university level. Students are involved in challenging cross-cultural situations, both in and out of the classroom. To succeed, the applicant must have a high degree of academic and personal motivation and the ability to adjust to people of different social and cultural backgrounds. We cannot overemphasize, therefore, the value of your candid appraisal in enabling us to determine whether the applicant is appropriate for this kind of program and, if so, to help him or her obtain the most from the experience. We will be happy to accept a letter in lieu of this form.

**Please note: We accept students into programs on a rolling basis.** Many programs fill to capacity before the deadline. A space cannot be reserved until all of a student's application materials are received. Since the candidate's application cannot be reviewed until we receive this form, please submit this form in a timely manner to the student or to SIT Study Abroad as indicated by the student above.

How long and in what capacity have you known this student? \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Institution \_\_\_\_\_ Department \_\_\_\_\_

Address \_\_\_\_\_  
street

\_\_\_\_\_ city state postal code

Email \_\_\_\_\_ Telephone \_\_\_\_\_  
area code

Applicant's name \_\_\_\_\_



**Academic Reference Form** (continued)

In comparison with other students you have known, please rate the applicant on the following characteristics:

	Excellent	Good	Average	Poor	Unknown
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express himself or herself orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with ambiguity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adjust to and cope with unusual/uncomfortable situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with a group of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I  would  would not expect the student to be appropriate and considerate as a homestay participant.

I  would  would not enjoy having the student as a member of a group for which I was responsible.

Please explain: \_\_\_\_\_

What are this student's intellectual and/or other strengths relevant to studying abroad?

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What are this student's intellectual and/or other weaknesses that might be relevant to studying abroad?

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Please comment on the student's motivation for studying abroad. Does he or she have the ability and maturity to achieve his or her goals in studying abroad?

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Additional comments

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Signature \_\_\_\_\_ Date \_\_\_\_\_



# Academic Reference Form

## Applicant:

Please complete the top section of this form and ask a professor or academic advisor at the college or university level to complete the reference section or attach a letter of reference. You must submit two academic references. Personal references may be submitted only as additional support.

## Applicant Information

Name \_\_\_\_\_  
first middle last nickname

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Email \_\_\_\_\_

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I do waive my right of access to this recommendation.

I do **not** waive my right of access to this recommendation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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How long and in what capacity have you known this student? \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Institution \_\_\_\_\_ Department \_\_\_\_\_

Address \_\_\_\_\_  
street

\_\_\_\_\_ city state postal code

Email \_\_\_\_\_ Telephone \_\_\_\_\_  
area code

Applicant's name \_\_\_\_\_



**Academic Reference Form** (continued)

In comparison with other students you have known, please rate the applicant on the following characteristics:

	Excellent	Good	Average	Poor	Unknown
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express himself or herself orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with ambiguity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adjust to and cope with unusual/uncomfortable situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with a group of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I  would  would not expect the student to be appropriate and considerate as a homestay participant.

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Please explain: \_\_\_\_\_

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What are this student's intellectual and/or other weaknesses that might be relevant to studying abroad?

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Please comment on the student's motivation for studying abroad. Does he or she have the ability and maturity to achieve his or her goals in studying abroad?

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Additional comments

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Signature \_\_\_\_\_ Date \_\_\_\_\_